

ABC PLT
(Company No. XXXXXXXX)
Address, Tel, Email

Date:

Mr. XXX
Address

Dear Sir / Mdm

RE: NOTICE TO PARTNERS PURSUANT TO
SECTION 20C OF THE COMPANIES COMMISSION OF MALAYSIA ACT 2001

Pursuant to Section 20C of the Companies Commission of Malaysia Act 2001, as a partner of the Company you are required to inform and confirm the information as per the attached notice within one (1) month from the date of this letter.

As and when there are changes, you are also required to notify and provide the necessary information pertaining to these changes to your holding of voting rights in the Company as a Beneficial Owner (BO) or as a Trustee.

Please be informed that a person who fails to comply with this notice or provides false or misleading information commits an offence under Section 20E of the Companies Commission of Malaysia Act 2001.

Thank you.

Yours faithfully,

Compliance Officer

XXX
(NRIC NO.)
Address

Date:

The Partners and the Compliance Officer
ABC PLT
(Company No. XXXXX)
Address

Dear Sir / Mdm

RE: NOTICE TO COMPANY PURSUANT TO
SECTION 20C OF THE COMPANIES COMMISSION OF MALAYSIA ACT 2001

1. I /We, the undersigned, wish to notify and confirm (the following changes of) my/our holding of voting rights in the Company as a Beneficial Owner (BO) or as a Trustee as follows:

BO: <input type="checkbox"/> Yes Type of BO: <input type="checkbox"/> Direct <input type="checkbox"/> Indirect	
<input type="checkbox"/> No	
Criteria of BO:	
<input type="checkbox"/> A	
<input type="checkbox"/> B	
<input type="checkbox"/> C	
<input type="checkbox"/> D	
<input type="checkbox"/> E	
CRITERIA	DESCRIPTION
A	Holds directly or indirectly a right to share in not less than 20% for the capital contribution of the Limited Liability Partnership.
B	Holds directly or indirectly not less than 20% of the rights to vote in the Limited Liability Partnership.
C	Has the right to exercise ultimate effective control whether formal or informal over the Limited Liability Partnership; or the partners of the Limited Liability Partnership.
D	Holds directly or indirectly, the right to appoint or remove the majority of those involved in the management.
E	None of the above

2. I am /we are * not holding the voting rights in the Company on behalf of another person as a Trustee.

3. The details of the BO are as follows:

- i Full name: :
- ii Residential address :
- iii Nationality :
- iv Date of Birth :
- v NRIC/ Passport No. :
- vi Date of becoming a BO :
- vii Email address :

4a. I am / we are *not under an agreement or arrangement with another person / company who is entitled to control me / us as a partner of the Company in exercising my/ our voting rights.

4b. The details of the agreement / arrangement are as follows:

- i Details of the agreement or arrangement (including title of the agreement and date) :
- ii Full name of the party(s) to the agreement or arrangement :
- iii Citizenship :
- iv NRIC / Passport No. :
- v Correspondence address :
- vi Nature of the agreement or arrangement :
- vii Email address (optional) :

5. Attached herewith the supporting documents in respect of the above for your further action.

Declaration:

I / We hereby confirm that the facts and information stated in this notice are true to the best of my / our knowledge.

Yours faithfully,

XXX

Note:

- (a) Please tick (✓) where applicable. For criteria of BO, you may tick more than one.
- (b) If the BO is more than 1, provide details of all BOs.
- (c) * Please delete if applicable.
- (d) Please provide the supporting documents in (5) above if applicable.